

JOB VACANCY

Fortune Sacco is a credit and Savings Cooperative Society regulated by Sacco Society Regulatory Authority with its HQ in Kerugoya, Kirinyaga County. To strengthen its human capital, we wish to invite applications from qualified professionals in the following positions;

- 1. CREDIT OFFICERS**
- 2. MICRO FINANCE OFFICERS**

Reporting to the Branch Manager, the credit/micro credit officer is responsible for key aspects of credit management in the Sacco including loan appraisal, disbursement, documentation, monitoring, follow up and recovery of individual and group loans.

Responsibilities

- Receive and review loan applications for completeness and accuracy;
- Data entry, appraisal and recommendation of loan applications received;
- Customer Service and handling of credit enquiries;
- Maintaining a good quality loan book through loan monitoring, follow up, issuance of demand notices and recovery; and
- Business development and loan book growth;

Qualifications

- Minimum of Diploma in any business field.
- Diploma in credit management will be an added advantage; and
- At least three years' experience in a similar role in a Sacco or micro finance environment

Method of application

Candidates may download the application form at www.fortune.co.ke or [facebook.com/fortunesaccosociety/](https://www.facebook.com/fortunesaccosociety/) and send their applications to jobs@fortune.co.ke on or before 14th August, 2020

OUR BRANCHES:

- Nairobi • Kianyaga • Kiamutugu • Kutus • Kagio • Mwea
- Sagana • Baricho • Kerugoya • Kagumo • Kimunye
- Karumandi • Kiangai • Kibirigwi • Makutano Sub Branch

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